

## TUTOR LIAISON OFFICER

- To be a go-between for tutors, committee and course coordinator
- Being readily available for tutors to approach, to discuss their problems, difficulties and to celebrate their joys and successes
- A public relations position focussed on letting tutors know they have someone they can speak to and share their progress – an easy two-way friendly communication
- To provide our Waverley Tutors' Guide to all tutors and to help keep this Waverley Tutors' Guide up to date
- To support the Course Coordinator as needed

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